

Council Minutes

August 5, 2019

Council Members in attendance: Council President Dave Heitmeyer, Al Pingle, Rick Recker, Sue Schroeder, Sue Christman and Tony Wobler. Mayor Kevin Benton, Administrator Justin Barnhart, Fiscal Officer/Tax Administrator Renee Spangler, Solicitor Barry Schroeder, Steven Coburn-Griffis from the Putnam County Sentinel, Ken Maag from Poggemeyer Design Group, and Kyle Stechschulte.

Mayor Kevin Benton called the meeting to order at 7:30 p.m. He led everyone in the pledge of allegiance.

A motion to waive the reading of the minutes of the July 15, 2019 meeting and accept them as written was made by Sue Christman and this motion was seconded by Sue Schroeder. Roll call on this motion, Tony Wobler yea, Sue Christman yea, Sue Schroeder yea, Dave Heitmeyer yea, Al Pingle yea, Rick Recker yea.

Personnel and Finance Committee-Committee Chairman Rick Recker said the committee met and reviewed mid-year employee evaluations.

Records Committee met prior to council and discussed needing a new member on the committee since committee member Kyle Stechschulte was no longer a resident in town. Renee Spangler said she had Sheri Valdez in mind and would ask her if she was interested.

Ken Maag was present at council to go over some grants with council. Ken Maag told council that the OPWC application is ready to be submitted they just need the Resolution that will be read tonight. He said the application is due September 6, 2019. He told council the other grant is the CDBG Downtown Revitalization Grant he said that Paulette had met with property owners and a few council members, he said the Village of Leipsic is invited to submit a full application. Mr. Maag said that ONE OF THE CONTRACTS THAT Poggemeyer has is to do the full application and said he spoke with his planning department to find out how involved these are, he said there are over thirty one application forms and checklist that need to be completed as well as public meetings exedra, he said their contract is for \$10,000.00. Mr. Maag said that would cover the full application and the administrative services will come out of the grant once the grant is awarded. Mr. Maag said that from his contacts they are hearing that we have a very good preapplication. Justin Barnhart asked council if there is a motion for the contract of \$10,000.00 so he knows what to do. Dave Heitmeyer asked when it must be submitted by, Mr. Maag wasn't sure if there was a due date, he said he thinks its an open application period, but he would look into it. Justin Barnhart said the information he was looking at said as soon as possible. Dave Heitmeyer asked Mr. Maag about the \$10,000.00 and if it comes off the top if the village pays for it, he said he feels the three businesses that are in the application should have to put some money into it. Mr. Maag said no that's over and above and that's just to do the application. Mr. Heitmeyer also said that he understands that the Village Administrator can also write this grant as well, is there any contingency that if he wrote it, we pay you a few grand to have you guys look it over and make sure everything is good to go. Mr. Maag said he doesn't know; he would need to go back to the planning department and ask them that. Mr. Heitmeyer said he is just concerned that if this fails then the Village of Leipsic is out \$10,000.00 but if we get it, it is great for the three business owners. Mr. Heitmeyer said that he spoke with Paulette on this and how it is a big undertaking for the Village, if it was a guarantee great but if it doesn't work, we just threw \$10,000.00 out. Mr. Heitmeyer, said how about we have the three business owners involved put a quarter in along with the Village and then we have Mr. Barnhart write the grant and we have Poggemeyer look over the application afterward Mr. Barnhart has it completed for a fee. Mr. Maag said these applications are

quite involved. Mayor Benton said this is the first time in his memory that we ever charged someone to apply for this, is that really a good idea. Tony Wobler asked Mr. Barnhart if he can write this grant, Mr. Barnhart said this would be pretty big and not something he really wants to get into, but he would do whatever is best for the Village. Al Pingle said we can just table it, so everybody knows what dollars and cents we are looking at. Mr. Wobler said he agrees with Mr. Heitmeyer that \$10,000.00 is quite a bit of money to go out there without any guarantees and if we can do some of that work here and have them oversee it, that is probably a really good idea. Sue Schroeder said, and if that's not an option then you need to decide whether you want to do it or not. Al Pingle said, exactly. Al Pingle ask Mr. Maag if he could get an amount for how much it would be to have them look over the application after the Village Administrator fills out the application. Mr. Maag said he would have to ask Paulette and get back with us. Al Pingle made a motion to table this until Ken Maag from Poggemeyer design group can give the Village of Leipsic an amount for overseeing Mr. Barnhart writing the grant application for the Village of Leipsic and Tony Wobler seconded the motion. Roll call on this motion, Tony Wobler yea, Sue Christman yea, Sue Schroeder yea, Dave Heitmeyer yea, Al Pingle yea, Rick Recker yea. Sue Schroeder said there is a skill set involved and that's not in Justin's job description, Sue Christman said and it's thirty-one forms. Sue Schroeder said it's worth looking into.

Mr. Barnhart told council that Poggemeyer will also be doing plat work out at Bennett Park and that will be \$5,400.00.

ORDINANCE 3074: AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO OPERATE THE LEIPSIC WALKS GRANT PROGRAM IN COLLABORATION WITH THE LEIPSIC WALKS BOARD TO BE CREATED HEREIN IN REGARDS TO THE VILLAGE OF LEIPSIC, PUTNAM COUNTY, OHIO. Was read for the third time. A motion was made by Dave Heitmeyer to accept Ordinance 3074 and this was seconded by Al Pingle. Roll call on this motion, Rick Recker yea, Al Pingle yea, Dave Heitmeyer yea, Sue Schroeder yea, Sue Christman yea, Tony Wobler yea.

RESOLUTION 3117: A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED AND DECLARING AN EMERGENCY. Was read for the second time. A motion to suspend the rules and read Resolution 3117 for the third time tonight was made by Sue Schroeder and seconded by Sue Christman. Roll call on this motion, Tony Wobler yea, Sue Christman yea, Sue Schroeder yea, Dave Heitmeyer yea, Al Pingle yea, Rick Recker yea. Resolution 3117 was read for the third time. A motion was made by Dave Heitmeyer to accept Resolution 3117 and this was seconded by Al Pingle. Roll call on this motion, Rick Recker yea, Al Pingle yea, Dave Heitmeyer yea, Sue Schroeder yea, Sue Christman yea, Tony Wobler yea.

Mr. Barnhart gave council the list of appointees to be members of the Active Transportation Committee which are Tony Wobler from the Parks Committee, Dave Heitmeyer would represent the athletic boosters, Sue Christman from the Parks Committee, Rick Recker from the Parks Committee, Tammi Wensink, Mike and Carol McKeen, Dana Schnipke from the Leipsic Community Center, Joan Kline from the Putnam County Health Department, Caleb Gillspie will represent the youth, Dale Dulle the practitioner, Aaron Baumgartner from the Putnam County YMCA, Renee Spangler and Justin Barnhart, Mr. Barnhart told council he was looking for a motion to appoint these members. Dave Heitmeyer made a motion to appoint these members to the committee and Al Pingle seconded the motion. Roll call on this motion, Tony Wobler yea, Sue Christman yea, Sue Schroeder yea, Dave Heitmeyer yea, Al Pingle yea, Rick Recker yea.

The alley vacation Ordinance will need to be passed over Mr. Barnhart has some procedural things that need to be done first.

ORDINANCE 3120: AN ORDINANCE AMENDING ORDINANCE 3062 AS THE FIFTH SUPPLEMENT TO THE 2019 ANNUAL APPROPRIATIONS AND DECLARING AN EMERGENCY. Was read for the first time. A motion to suspend the rules and read Ordinance 3120 for the second- and third time tonight was made by Rick Recker and seconded by Dave Heitmeyer. Roll call on this motion, Tony Wobler yea, Sue Christman yea, Sue Schroeder yea, Dave Heitmeyer yea, Al Pingle yea, Rick Recker yea. Ordinance 3120 was read for the second and third time. A motion was made by Sue Christman to accept Ordinance 3120 and this was seconded by Sue Schroeder. Roll call on this motion, Rick Recker yea, Al Pingle yea, Dave Heitmeyer yea, Sue Schroeder yea, Sue Christman yea, Tony Wobler yea.

Mr. Barnhart gave information to Council and the Mayor on the Pump Station Commissioning for August 6, 2019 from 6:00P.M.-8:00P.M. the ribbon cutting will be at 7:00P.M.

Kyle Stechschulte was present at council tonight, he thanked council on behalf of the Fire Department to allow them to host the Fire Convention this year. He also asked council to consider the closure of roads for Main Street USA which will be held September 21, 2019. Mr. Stechschulte said that they plan on putting the tents up and getting power set up on the 19th, so if a couple of the Village streets could be closed then, and then on September 20th in the evening if we can work with the State to shut down Main St. He said, they plan to work with the bank again to make sure they can use their drive thru on Friday, looking to have the roads closed completely on Saturday and then on Sunday morning until things are cleaned up. Dave Heitmeyer made a motion to allow for closure of Village Streets and Main. St. and Rick Recker seconded the motion. Roll call on this motion, Tony Wobler yea, Sue Christman yea, Sue Schroeder yea, Dave Heitmeyer yea, Al Pingle yea, Rick Recker yea.

Mr. Barnhart requested that council schedule a meeting at the Library in September on the 16th. Tony Wobler made a motion to move the September 16, 2019 meeting to the Leipsic Library and Sue Christman seconded the motion. Roll call on this motion, Rick Recker yea, Al Pingle yea, Dave Heitmeyer yea, Sue Schroeder yea, Sue Christman yea, Tony Wobler yea.

Mr. Barnhart asked council to make a motion to schedule the annual Halloween Parade and trick or treat. The parade would take place on October 30th at 7:00P.M. and Trick or Treating will be on October 31st from 6:00p.m.-7:00p.m. Dave Heitmeyer made a motion to schedule the Halloween Parade for October 30th at 7:00P.M. and trick or treating will be on October 31st from 6:00p.m.-7:00p.m and Rick Recker seconded the motion. Roll call on this motion, Tony Wobler yea, Sue Christman yea, Sue Schroeder yea, Dave Heitmeyer yea, Al Pingle yea, Rick Recker yea.

Mr. Barnhart told council that the first meeting in September is on Labor Day and council is asked to consider moving the meeting to September 3rd which is the first Tuesday. Tony Wobler made a motion to move the September 2nd council meeting to September 3rd and Sue Christman seconded the motion. Roll call on this motion, Rick Recker yea, Al Pingle yea, Dave Heitmeyer yea, Sue Schroeder yea, Sue Christman yea, Tony Wobler yea.

Mr. Barnhart asked council about giving the village employees an Employee Appreciation Day like we did two years ago, we didn't do one last year because Sue Christman had a pool party at her house. But in the past the employees get off at noon we have lunch together and then we go do an activity together. This year it would be canoeing on the Blanchard River whether permitting. Tony Wobler thinks that's a great idea. Dave Heitmeyer made a motion to allow an Employee Appreciation Day employees will get the half day off only if they go to the activity and Rick Recker seconded the motion. Roll call on this motion, Tony Wobler yea, Sue Christman yea, Sue Schroeder yea, Dave Heitmeyer yea, Al Pingle yea, Rick Recker yea.

Ken Maag asked council if instead of a contract they just bring a proposal that just takes a few signature items, instead of doing a whole contract. He said it will still be approved the same, but we aren't killing fifty trees to print the contracts out. There was no

opposition, so Mr. Maag said he will do that on the next one. Mr. Maag also let council know that he just found out the CDBG Downtown Revitalization grant is on a first come first serve basis and right now they don't know what the total allocation is for the state. Dave Heitmeyer asked Mr. Barnhart if this was something he wanted to try and tackle, Mr. Barnhart said he has no problem doing it. Mr. Heitmeyer asked are you going to be able to get it done in two weeks, Mr. Pingle asked will you have the time to do it. Mr. Barnhart said it will be hard, but he has two weeks to see how far he gets. Mr. Heitmeyer said but then that puts Paulette behind. Mayor Benton said maybe we should go for a less aggressive grant for Justin to do. Mr. Barnhart said he looked over the grant application on Sunday and yes, it is thirty-one pages he said a lot of it is done already based on the pre-application. Mr. Barnhart said there were two things that he doesn't know anything about that did concern him; one being an environmental survey, which he said would be hard for him to do that without Poggemeyer involved. Mr. Barnhart said he feels this will save the Village money if we go this route. Mayor Benton said he agrees if it doesn't cost us money. Mr. Benton said what happens if we are three days in and Justin is doing his thing and he is very busy and suddenly something happens in town. Mayor Benton said nothing against Justin, but he thinks we should leave this with the pros. Mr. Barnhart asked since this was tabled, and we aren't willing to pay the \$10,000.00 he said regardless he needs to get started working on this application. Al Pingle said it's not that we aren't willing to, it's we want to know what other options we have. Sue Christman asked Mr. Maag about having Poggemeyer oversee what Justin does, Mr. Maag said first of all, it depends on what that oversight is and the Village doesn't have access to the Ocean Program and that's either through the county or through Poggemeyer Design Group, Mr. Maag said he doesn't know how we would get access to that. Mr. Barnhart said ours is set up to go through the county on this grant, Mr. Maag said yes but the county isn't going to download it for you. Mr. Barnhart said so Poggemeyer will do that for the county, Mr. Maag said no we do that as part of putting this application together. Mr. Maag said the question becomes how much oversight we have, for instance Justin writes the narrative and we don't like it are we going to rewrite it, or do we tell him to change some things. Sue Schroeder said it's a skillset to do this, she told Justin she's not saying he can't do it, Mr. Barnhart said no I know. Tony Wobler asked about the EPA part of it and Mr. Barnhart said he doesn't know what that all entails. Mr. Wobler said after hearing all this he feels it would be better to have Poggemeyer just do that whole application. Mr. Barnhart said he feels that it is very important for the downtown that we get that grant and he doesn't want to be the reason why it doesn't happen. Mr. Maag said there is no guarantee it doesn't matter who writes it. Mr. Barnhart said they did have two business owners offer to pay \$500.00 if all three business owners pitched in the \$500.00 and the chamber of commerce also offered to pay \$500.00 if we were to proceed. Al Pingle said he would like to make a motion, Barry Schroeder said we need a motion to reopen from the tabled. Sue Christman made a motion to untable the motion for the \$10,000.00 and Tony Wobler seconded the motion. Roll call on this motion, Rick Recker yea, Al Pingle yea, Dave Heitmeyer yea, Sue Schroeder yea, Sue Christman yea, Tony Wobler yea. Dave Heitmeyer made a motion to authorize the expenditure of the \$10,000.00 and Tony Wobler seconded the motion. Roll call on this motion, Tony Wobler yea, Sue Christman yea, Sue Schroeder yea, Dave Heitmeyer yea, Al Pingle yea, Rick Recker yea.

RESOLUTION 3121: A RESOLUTION TO AUTHORIZE AN APPLICATION TO THE PUTNAM COUNTY COMMISSIONERS FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT TARGET OF OPPORTUNITY DOWNTOWN BUILDINGS PROGRAM FOR THE FUNDING OF DOWNTOWN BUILDING IMPROVEMENTS IN LEIPSIC AND DECLARING AN EMERGENCY. Was read for the first time. A motion to suspend the rules and read Resolution 3121 for the second- and third time tonight was made by Dave Heitmeyer and seconded by Rick Recker. Roll call on this motion, Tony Wobler yea, Sue Christman yea, Sue Schroeder yea, Dave Heitmeyer yea, Al Pingle yea, Rick Recker yea. Resolution 3121 was read for the second and third time. A motion was made by Dave Heitmeyer to accept Resolution 3121 and this was seconded by Sue Christman. Roll call on this motion, Rick Recker yea, Al Pingle yea, Dave Heitmeyer yea, Sue Schroeder yea, Sue Christman yea, Tony Wobler yea.

With no further business to come before the council, a motion for adjournment was made by Tony Wobler and seconded by Sue Christman. Roll call on this motion, Tony Wobler yea, Sue Christman yea, Sue Schroeder yea, Dave Heitmeyer yea, Al Pingle yea, Rick Recker yea. Meeting adjourned at 8:32P.M. The next council meeting will be August 19, 2019 at 7:30 P.M

APPROVED: _____

ATTEST: _____