

Council Minutes

February 4, 2019

Council Members in attendance: Council President Dave Heitmeyer, Rick Recker, Al Pingle, Sue Schroeder, and Sue Christman. Mayor Kevin Benton, Administrator Justin Barnhart, Fiscal Officer/Tax Administrator Renee Spangler, Solicitor Barry Schroeder, Police Chief Dennis Cupp, and Amy Sealts.

Mayor Kevin Benton called the meeting to order at 7:30 p.m. He led everyone in the pledge of allegiance.

A motion to waive the reading of the minutes of the January 21, 2019 meeting and accept them was made by Sue Christman and this motion was seconded by Dave Heitmeyer. Roll call on this motion, Rick Recker yea, Al Pingle yea, Dave Heitmeyer yea, Sue Schroeder yea, Sue Christman yea.

Property Review Board met prior to the meeting tonight for a hearing on four properties in town, none of the property owners showed up and no general public. The resident at 712 W Sugar St. had spoken with Justin and was asking for more time. The property on Main St that burnt is in limbo due to another lien holder so they are waiting on that before they can do the actual sale. 220 W Main St the property owner will probably just walk away as well as the owner at 123 S Belmore St. the property at 123 S Belmore St. were concerned about a lien that they might have attached to it for their home. Mayor Benton said at the next meeting council will be given a little roster of each property to start the process to where it goes from the property review board to the council.

Personnel & Finance Committee met prior to the council meeting and discussed employee raises and the committee has requested Justin to provide them with more information on a step raise, a percentage across the board or a performance raise so they can look it over before the next council meeting. Chairman Rick Recker told council that the committee is recommending Tony Wobbler as the appointed council member and Sue Schroeder seconded the motion. Roll call on the motion, Rick Recker yea, Al Pingle No, Dave Heitmeyer no, Sue Schroeder Yea, Sue Christman Yea.

Mayor Kevin Benton delivered his Annual State of the Village Address.

Justin Barnhart said in the Personnel Committee meeting tonight a discussion about filling a vacant position was held. Because Evan Ellerbrock is an internal employee, he will be moved up and into the full time second shift position that Nick Decker vacated. This will take place March 2nd with a gradual increase and then once he graduates then he will work full time. Then later council can decide if they want to replace Evan's part-time position or open a new position of some sort. Evan's pay will start out in the lower \$13's for now and this will be in the resolution at the next council meeting.

ORDINANCE 3078: AN ORDINANCE GRANTING TO HANCOCK-WOOD ELECTRIC COOPERATIVE, INC., ITS SUCCESSORS AND ASSIGNS, THE RIGHTS TO ACQUIRE, CONSTRUCT, MAINTAIN AND OPERATE IN THE STREETS THOROUGHFARES, ALLEYS, BRIDGES AND PUBLIC PLACES OF THE VILALGE OF LEIPSIC, STATE OF OHIO, AND ITS SUCCESSORS, LINES FOR DISTRIBUTION OF ELECTRIC ENERGY TO PARTS OF THE VILLAGE OF LEIPSIC AND THE INHABITANTS THEREOF FOR LIGHT, HEAT, POWER AND OTHER PURPOSES AND FOR THE TRANSMISSION OF THE SAME WITHIN, THROUGH AND ACRESS SAID VILLAGE OF LEIPSIC, STATE OF OHIO SUBJECT TO AND IN COMPLIANCE WITH THE CERTIFIED TERRITORIES FOR

ELECTRIC SUPPLIERS ACT (OHIO REVISED CODE SECTIONS 4933.81 TO 4933.90) Was read for the first time.

Mr. Barnhart said the Rental House rental fee is currently at \$550.00, Justin asked if that is where we want to stay. Dave Heitmeyer asked if the rental fee includes utilities, Mr. Barnhart said no it doesn't and it doesn't include mowing, the renter will mow themselves. Dave Heitmeyer said he thinks \$550.00 a month plus utilities is fair, no one else on council was opposed. The rental fee will stay at \$550.00.

Design Review Board reappointments of Brent Gibson and Lisa Benton were made by Mayor Kevin Benton.

Board of Zoning Appeals reappointment of Larry Place was made by Mayor Kevin Benton.

Planning Commission reappointment of Timothy Eding was made by Mayor Kevin Benton.

CRA Housing Council reappointment of David Heitmeyer a motion was made by Rick Recker and seconded by Sue Christman. Roll call on the motion, Rick Recker yea, Al Pingle yea, Dave Heitmeyer abstained, Sue Schroeder yea, Sue Christman yea.

CRA Housing Council reappointment of Darrell Walther was made by Mayor Kevin Benton.

Arbor Commission appointment of Donna Galloway was made by Mayor Kevin Benton.

ORDINANCE 3071: AN ORDINANCE APPROVING, ADOPTING AND ENACTING AMERICAN LEGAL PUBLISHING'S OHIO BASIC CODE, 2019 EDITION, AS THE CODE OF ORDINANCES FOR THE VILLAGE OF LEIPSIC, PUTNAM COUNTY OHIO. Was read for the second time.

RESOLUTION 3077: A RESOLUTION AUTHORIZING THE ADMINISTRATOR TO CONTRACT WITH WATCH TV FOR INTERNET SERVICE AND THE USE OF A WATER TOWER IN REGARDS TO THE VILLAGE OF LEIPSIC, PUTNAM COUNTY, OHIO. Was read for the first time.

Watch TV has placed equipment on the water tower at the Waste Water Plant and is providing more service for the Village. They are going to be giving us two more locations for free internet service, Mr. Barnhart said the one will be the Reservoir and the Pump Station. This was okayed by council in the summer, but a contract needs to be signed, so the administrator is seeking approval. Dave Heitmeyer asked if they will have exclusive use of the tower and Mr. Barnhart said no, they will not, he said he made the mistake of letting Bright.net have exclusive access, they have been kind enough to in writing okay WatchTV join them but they would not allow others.

ORDINANCE 3075: AN ORDINANCE ACCEPTING CHANGES TO THE PERSONNEL MANUAL IN REGARDS TO THE VILLAGE OF LEIPSIC, PUTNAM COUNTY, OHIO. Was read for the first time.

Mr. Barnhart presented council with IT service options for the Village of Leipsic, Mr. Barnhart seeks a motion authorizing him to contract with Relentless IT, Inc. for a server and server maintenance and workstation maintenance. Mr. Barnhart said he had received three bids for the IT Service bids, but he would like to contract with Relentless because they fix things before, we would have problems. Dave Heitmeyer made a motion to contract with Relentless IT and purchase the server through them and Rick Recker seconded the motion, Roll call on the motion Rick Recker yea, Al Pingle yea, Dave Heitmeyer yea, Sue Schroeder yea, Sue Christman yea.

ORDINANCE 3079: AN ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR TO DISPOSE OF CERTAIN PROPERTY DECLARED AS SURPLUS THROUGH INTERNET AUCTION. Was read for the first time.

RESOLUTION 3080: A RESOLUTION DIRECTING THE ADMINISTRATOR TO SEEK QUALIFICATIONS FROM ENGINEERING FIRMS FOR PROJECTS FUNDED IN THE 2019 VILLAGE OF LEIPSIC BUDGET IN REGARDS TO THE VILLAGE OF LEIPSIC, PUTNAM COUNTY, OHIO. Was read for the first time.

RESOLUTION 3081: A RESOLUTION DIRECTING THE ADMINISTRATOR TO PURCHASE \$23,292.00 WORTH OF PLASTIC REPAIR PARTS FOR THE WATER TREATMENT PLANT IN REGARDS TO THE VILLAGE OF LEIPSIC, PUTNAM COUNTY, OHIO. Was read for the first time. This is needed for the sediment removal process for the water plant, we have had substantial amount of problems with the line for removal whether it was plugged and so forth. We also need to consider this regarding the discussing the EPA is requiring us to have. Mr. Barnhart said there are options out there to get used parts if we aren't going to be using the plant long term.

Mr. Barnhart gave council information on Park information, he told Sue Christman that there should be a Parks meeting before the next council meeting to discuss these items. But things like the detention pond especially if there will be development in that area. Mr. Barnhart said the driveway out at Bennett park from the building going up past the soccer fields is a one lane driveway and with the increased parking out there it makes it hard. Mr. Barnhart said him, and the guys were talking about this and they wanted to expand the driveway. Mr. Barnhart said he would need to bring it to council. The other thing is a handicap parking area up by the high school ballfield facing the fence which has being requested by a few senior citizens, and we could put a sign up that says park here at your own liability. Dave Heitmeyer asked if we kept any grindings that we could use to widen the driveway. Mr. Barnhart said they would be using the grindings and they are located over by K & L and there won't be enough for that whole project. Dave Heitmeyer said he would like to see both get done but he said we don't have that kind of money. Mayor Benton said well we know we are going to need to invest a little bit of money for the Fireman's Convention so he thinks this would be wisely spent. Mr. Barnhart asked do we want to start with the \$10,000.00 first then we can get some estimates once we are done with that, it would tell us it would cost us per foot. Dave Heitmeyer made a motion to start with the \$10,000.00 for the driveway widening and then get estimates for the cost per foot for the rest and Al Pingle seconded the motion, Roll call on the motion Rick Recker yea, Al Pingle yea, Dave Heitmeyer yea, Sue Schroeder yea, Sue Christman yea. Rick Recker told Justin to check with K & L about there cement grindings for stone it's great for a base coat.

Jennifer Hermiller came in the Village offices the other day, she works for Dino's and she does the pizza deliveries. She has requested to have a parking space designated as 15-minute parking in front of Dino's this would help with delivery on Tuesday nights. Dave Heitmeyer was concerned that when the community center is busy and how many times the police department will get called about people parking there. Al Pingle said there is a 15-minute parking sign across the street. Dave said that if Dino's has one it needs to be enforced, Mayor Benton said as far as the one next to Uptown Market it can be taken down, he said he doesn't see it being used. Dennis Cupp said there should be a parking spot behind Dino's for a delivery car. Al Pingle made a motion to take the 15-minute parking sign by uptown market and Dave Heitmeyer seconded the motion, Roll call on the motion Rick Recker yea, Al Pingle yea, Dave Heitmeyer yea, Sue Schroeder yea, Sue Christman yea.

Dennis cup gave council his report for 2018 for the Police Department, he said in case they were wondering on the number of miles driven that is from July to December. Mr. Cupp said he started having each officer keep track of their mileage. Dennis also told council that February 1, 2019 was his ten-year anniversary and I know there's not a lot that people have seen the department do but there is a lot of things we have accomplished and upgraded, the big thing is the way the cruisers all look alike and laptops in the cars. But he just wanted to thank council for allowing him to be here for ten years and hopefully we can keep this going to see where this is going to end.

Dave Heitmeyer asked about the switching around of the departments he asked if Eric has his CDL, Mr. Barnhart said no, we have a lot of employees without CDL's yet. Will he be maintaining the same pay, Mr. Barnhart said unless council changes that?

At 8:13P.M. Dave Heitmeyer made a motion to go into executive session to discuss contract negotiation and purchase or sale of land and Rick Recker seconded the motion. Roll call on this motion Rick Recker yea, Alan Pingle yea, Dave Heitmeyer yea, Sue Schroeder yea, Sue Christman yea.

At 8:52P.M. Dave Heitmeyer made a motion come out of executive session and Rick Recker seconded the motion. Roll call on the motion Rick Recker yea, Alan Pingle yea, Dave Heitmeyer yea, Sue Schroeder yea, Sue Christman yea.

Dave Heitmeyer had overtime brought to his attention and he didn't know how to handle that, so he asked Barry about overtime. Barry Schroeder said how overtime should work, he said since we are a public entity, we can do comp-time, but his question was how the flex-time works and whether that had to be taken in the same pay period or not and how does that all work. Mr. Barnhart said the way that the Ordinance was written it has been taken in the same pay period. He said flex time is an option as a benefit to the employees that they can choose to take or not. Mayor said so they can get comp time, Mr. Barnhart said they can choose flex time or overtime, flex time you get paid the least. Barry asked is it mandated that if they wanted to use vacation time and have flex time available do, they have to use the flex time first. Mr. Barnhart said so there is no such thing as flex time being available and employees make that choice all on their own. So, you could have an employee that chooses to use sick time instead of flex time and then turning it into comp time. Mayor Benton asked if say we have an employee who banks the overtime and we are like well heck with him we just aren't going to use that guy we are just going to use the other ones that will use the flex time. Mr. Barnhart said we do not make a pattern of that. He told council that the way the policy was written is the supervisor can choose if the employee gets overtime or not. Mr. Barnhart said he lets his Supervisors handle their departments, but Mr. Barnhart also told council that it states in the policy that we cannot force them to use flex time. Mr. Barnhart told council that if council prefer that he tell the Supervisors to back off, that is not a problem. Sue Christman said let's not put the supervisors in that spot and make it, so all employees want to work together.

Dave Heitmeyer also brought a quote to Justin Barnhart from Croy's mowing for mowing of the Reservoir, the quote is for once a month for chopping and mowing the bottom areas, Croy's said they could come out more often if needed they quoted about \$6000-\$7000 a year, with the consideration of purchasing a new tractor for this work, we could have a contractor do the job for ten years before it would pay to have the tractor.

With no further business to come before the council, a motion for adjournment was made by Sue Christman and seconded by Dave Heitmeyer. Roll call on the motion Rick Recker yea, Alan Pingle yea, Dave Heitmeyer yea Sue Schroeder yea, Sue Christman yea. Meeting adjourned at 9:07P.M. The next council meeting will be February 18, 2019 at 7:30 P.M

APPROVED: _____

ATTEST: _____