

Council Minutes

July 15, 2019

Council Members in attendance: Council President Dave Heitmeyer, Al Pingle, Rick Recker, Sue Schroeder, Sue Christman and Tony Wobler. Mayor Kevin Benton, Administrator Justin Barnhart, Fiscal Officer/Tax Administrator Renee Spangler, Solicitor Barry Schroeder, Steven Coburn-Griffis from the Putnam County Sentinel, Ken Maag and Paulette Mills from Poggemeyer Design Group.

Mayor Kevin Benton called the meeting to order at 7:30 p.m. He led everyone in the pledge of allegiance.

A motion to waive the reading of the minutes of the July 1, 2019 meeting and accept them as written was made by Dave Heitmeyer and this motion was seconded by Al Pingle. Roll call on this motion, Tony Wobler yea, Sue Christman yea, Sue Schroeder yea, Dave Heitmeyer yea, Al Pingle yea, Rick Recker yea.

Streets Sidewalks and Buildings met prior to the meeting and Committee Chairperson Al Pingle said they discussed the 2020 Street Paving OPWC grant he said we would be asking for \$100,000.00 the Streets discussed were Woodruff, Eastom St., St. Mary's St., Werner St. , Grove St., Main Cross and Poplar St., he said the total estimate is \$196,000.00 he also mentioned only sections of these streets will be paved. Mr. Barnhart told Ken Maag that on the list we need to stop St. Mary's street at Patty Lane. Ken Maag asked about Werner St. and Al Pingle said that will be in conjunction with West Leipsic, Mr. Barnhart said but if West Leipsic doesn't get the grant then they won't be able to do the paving, Ken Maag said we will take Werner St. out of the OPWC application. Ken Maag said he will revise the estimate. Mr. Barnhart asked wouldn't we still ask for funding for Werner, Mr. Maag said No that would be done outside of the project.

AN ORDINANCE AUTHORIZING THE ADMINISTRATOR TO OPERATE THE LEIPSIC WALKS GRANT PROGRAM IN COLLABORATION WITH THE LEIPSIC WALKS BOARD TO BE CREATED HEREIN IN REGARDS TO THE VILLAGE OF LEIPSIC, PUTNAM COUNTY, OHIO. Was read for the second time. This board would oversee the grant program to make sure everything is fair.

RESOLUTION 3117: A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED AND DECLARING AN EMERGENCY. Was read for the first time.

Mr. Barnhart said at the last council meeting we started a discussion about posting Ordinances and Resolutions in five Public places in town but tabled it so Barry could make sure it was alright to go and do this. Barry Schroeder said he did look into and we will be able to do this, he said statute states about being in the community or in town, he also said that there are a ton of other communities already doing here in Putnam County. He said MR. Spangler had brought this up to him a while ago and he was able to communicate with one of the other solicitors in the county and they pointed him in the direction of making sure we are able to do this. Rick Recker made a motion to begin posting the Village Ordinances and Resolutions at five public places in the Village of Leipsic and Dave Heitmeyer seconded the motion. Rick Recker yea, Al Pingle yea, Dave Heitmeyer abstained, Sue Schroeder yea, Sue Christman yea, Tony Wobler yea.

Sale of Land in Bennett Park: Mr. Barnhart told council that Solicitor Barry Schroeder suggest that we get a lease in order with the Athletic Boosters so they can begin the work on the track.

Claim for Reimbursement: The building neighboring 202 E Main St. has requested reimbursement for moving air conditioning units. The units need to be moved to accommodate the construction of a wall. There is also a concern that a supply line from the units may have been damaged during demolition. They are asking that the Village pay for these items. Mr. Barnhart said one of the bills is \$2000.00 another one is \$1,112.00, if we go forward with this it will need to be a then and now resolution next meeting. Mr. Pingle said if isn't mistaken Mandi was up here made the statement that removing those air conditioning units for the block wall was her responsibility and she knew that. Mr. Pingle also said if it was created by the company that did the demolition then wouldn't that companies' responsibility to fix. Dave Heitmeyer asked if Mayor Benton knew when she realized that the damage was done, Mayor Benton said no comment, Mr. Heitmeyer said he is only asking because he agrees with Mr. Pingle if it was from the demolition it should fall on the demo company. Barry Schroeder said if it was an issue from the demolition then it's on the company doing the demo. Mr. Barnhart said he was unaware of any issue until he got these bills

RESOLUTION 3118: A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE A COOPERATIVE AGREEMENT WITH THE VILLAGE OF WEST LEIPSIC FOR THE PURPOSE OF PAVING WERNER ST. IN THE VILLAGE OF LEIPSIC AND WEST LEIPSIC AND DECLARING AN EMERGENCY. Was read for the first time. A motion to suspend the rules and read Resolution 3118 for the second- and third time tonight was made by Tony Wobler and seconded by Sue Schroeder. Roll call on this motion, Rick Recker yea, Al Pingle yea, Dave Heitmeyer abstained, Sue Schroeder yea, Sue Christman yea, Tony Wobler yea. Resolution 3118 was read for the second and third time. A motion was made by Dave Heitmeyer to accept Resolution 3118 and this was seconded by Al Pingle. Roll call on this motion, Tony Wobler yea, Sue Christman yea, Sue Schroeder yea, Dave Heitmeyer yea, Al Pingle yea, Rick Recker yea.

ORDINANCE 3119: AN ORDINANCE REQUIRING VILLAGE EMPLOYEES, WHEN PURCHASING ITEMS WITH FEDERAL FUNDS, TO ADHERE TO STANDARDS 2 CFR 200 COMPLIANT IN REGARDS TO THE VILLAGE OF LEIPSIC, PUTNAM COUNTY, OHIO; AND DECLARINING AN EMERGENCY. Was read for the first time. A motion to suspend the rules and read Ordinance 3119 for the second- and third time tonight was made by Rick Recker and seconded by Dave Heitmeyer. Roll call on this motion, Rick Recker yea, Al Pingle yea, Dave Heitmeyer abstained, Sue Schroeder yea, Sue Christman yea, Tony Wobler yea. Ordinance 3119 was read for the second and third time. A motion was made by Dave Heitmeyer to accept Ordinance 3119 and this was seconded by Al Pingle. Roll call on this motion, Tony Wobler yea, Sue Christman yea, Sue Schroeder yea, Dave Heitmeyer yea, Al Pingle yea, Rick Recker yea.

Mr. Barnhart told council that Neil said the grant for the SCBA's had money left over and the grant writer is advising Neil that we can still get that money. This will require a 5% match, Mr. Barnhart said we looked at using those funds to get a few new sets of fire gear, but the grant writer didn't feel we would get the money for that gear. So, the proposal that Mr. Goodwin is making is to update a portion of the "Jaws of Life" Equipment, he currently has this in the five year plan, to purchase a couple of pieces for the "Jaws of Life" which is \$40,000.00 but he is requesting that we purchase a piece of the 'Jaws of Life" Equipment and have the \$5000.00 from the grant cover part of the purchase and we would match with the other \$5000.00. Dave Heitmeyer made a motion to allow the \$5000.00 match to the grant money left over and Sue Schroeder seconded the motion. Roll call on this motion, Rick Recker abstained, Al Pingle yea, Dave Heitmeyer yea, Sue Schroeder yea, Sue Christman yea, Tony Wobler yea.

Active Transportation Committee: The parks and recreation committee meeting will include the three members of that committee to discuss an active transportation plan which is the first step in developing a trails program. Paulette Mills from Poggemeyer

Design Group was present to discuss an Active Transportation Plan to connect points that people want to walk to and not drive to. She said they will look at our current parks and make future recommendations for those parks. She said there will need to be a committee of not more than twelve people, she said it won't just be Village council members but people from the athletic boosters, athletic groups, representative from the schools, health department, or a local practitioner, or doctor. She said there would be four steering committees, two public meetings, at the end there will be a draft that will be reviewed and then the final plan will be reviewed. The final plan will come before council to be adopted. She said the fee for Poggemeyer would be no more than \$8000.00, the Village would get hard copies of this plan along with an electronic file. Paulette said the first meeting for this committee is on July 22, 2019 at 6:00pm-8:00pm. Tony Wobler made a motion for Poggemeyer's fee and that it does not exceed \$8000.00 and Dave Heitmeyer seconded the motion. Roll call on this motion, Tony Wobler yea, Sue Christman yea, Sue Schroeder yea, Dave Heitmeyer yea, Al Pingle yea, Rick Recker yea. Mr. Barnhart asked council if they were okay with him to recruit the members of the committee and he would then bring the names to council to have them appoint them to the committee Rick Recker made a motion to allow Mr. Barnhart to get the committee recruited and Dave Heitmeyer seconded the motion. Roll call on this motion, Rick Recker abstained, Al Pingle yea, Dave Heitmeyer yea, Sue Schroeder yea, Sue Christman yea, Tony Wobler yea.

Paulette Mills told council the Nature Works grant was suppose to be for the boat launch at the reservoir however the design of the boat launch changed from when the application was submitted to what the Village is constructing, the reasoning being \$50,000.00 fell out of the project budget. She said ODNR isn't willing to release the \$14,700.00 for the boat launch because it doesn't meet the design standard. Paulette said she did speak with Mary from ODNR and she said that there is slim hope that if we had another project within our parks that they may allow that \$14,700.00 to be transferred to the new project. She said if the Village doesn't use that money then we lose it for the Village of Leipsic and everyone else too. She said that Poggemeyer has come up with a reasonable alternative, she said what seems to be the hitch on the boat launch was ADA. She said that another project would likely be funded in Bennett Park which she could not yet state publicly. If that funding for the AARP project comes through wouldn't it be nice to connect your playground, parking lot and the intergenerational features; the outdoor cornhole boards, chess/checker table and the pergola-swing and fire pit area. Additional funding for interconnecting pathways that are ADA accessible could include landscaping to be used as a sensory garden to pull the intergenerational project together for all community members to better from. Mrs. Mills said ODNR wants the entire application completed again. Mr. Maag provided council with images of the project, he said they put in six-foot sidewalks connecting everything to be ADA accessible and put some benches in along with trash receptacles and landscaping. He said the project cost would be \$28,000.00. If the Nature Works funds become available they would require a match and those funds are approximately \$14,000 the Village would have to provide the rest of those funds, some items could add up to the match through in-kind efforts. He said the plan starts by adding handicap spots in the parking lot to connect to the ADA accessible sidewalks. Mr. Maag said Nature Works requires a set of plans that need to be included. Mrs. Mills said ODNR Nature Works match must be twenty-five percent or it can be in-kind as well. Mr. Maag told council that there is a fee to do the application which is \$975.00. He also told council that this must be done now in order to meet the timeline. Mr. Barnhart asked if the \$975.00 is regardless if we get the grant funding or not, Mr. Maag said, yes. Mr. Barnhart asked is it a will not exceed? Mr. Maag responded, it is a lump sum. Dave Heitmeyer made a motion to pay the lump sum fee of \$975.00 for the ODNR Nature Works Grant application to be completed and Rick Recker seconded the motion. Roll call on this motion, Tony Wobler yea, Sue Christman yea, Sue Schroeder yea, Dave Heitmeyer yea, Al Pingle yea, Rick Recker yea.

Ken Maag spoke to council on the NRG Contract he said he wanted to provide some clarification on what that was for and how we do our NRG applications. He said typically those applications cost anywhere from \$25,000-\$35,000 to complete. He said the fee that we charge is \$12,500.00 the back half of that fee we get through the administrative fee from the grant. Mrs. Mills said this contract only comes into play if the application isn't funded. If this is funded, we can take the full \$30,000.00 out of the

administration fee but if we are not funded Poggemeyer's can't afford to not get paid the full \$30,000.00 and that's why they ask the Village of Leipsic to share that risk with them. She said that's why they asked for the backstop contract of \$12,500.00. Dave Heitmeyer asked if the grant isn't funded this year can we use the same information again next year. Mrs. Mills said the state will provide feedback and they state your high points and low points and they will give you tips and tricks for the next year. Mr. Heitmeyer asked don't grant writers get a percentage of the grant when they write it. Mr. Maag said it depends on who the grant writer is. Rick Recker asked Mr. Maag and Mrs. Mills when we get the grant you will get the \$30,000.00 for the administration from the grant but The Village will still need to pay you for design, and Mr. Maag said yes. Ken Maag asked council to reconsider the decision on the backstop contract. Ken Maag said that The Village could sign an agreement for a backstop if we get funded. Dave Heitmeyer made a motion to sign the backstop contract and take it off the table for reconsideration and Al Pingle seconded the motion. Roll call on this motion, Rick Recker yea, Al Pingle yea, Dave Heitmeyer yea, Sue Schroeder yea, Sue Christman yea, Tony Wobler yea. Mr. Barnhart asked Ken Maag to get another copy of the Backstop Contract so he can get all the signatures.

Records Committee needs to meet before or after the next council meeting for a short meeting.

Renee Spangler told council she attended the Income Tax Seminar in Columbus July 10-12.

Special Parks and Recreation Committee Meeting on July 22 at 6pm (Master Park Plan)

The Blanchard River Pump Station Commissioning will be Tuesday August 6, 2019 6pm-8pm

At 8:46 P.M. Dave Heitmeyer made a motion to go into executive session to discuss contractual issues and purchase or sale of land and Sue Schroeder seconded the motion. Roll call on this motion Tony Wobler yea, Sue Christman yea, Sue Schroeder yea, Dave Heitmeyer yea, Al Pingle yea, Rick Recker yea.

At 9:11P.M. Dave Heitmeyer made a motion to come out of executive session and Tony Wobler seconded the motion. Roll call on the motion Rick Recker yea, Al Pingle yea, Dave Heitmeyer yea, Sue Schroeder yea, Sue Christman yea, Tony Wobler yea.

With no further business to come before the council, a motion for adjournment was made by Dave Heitmeyer and seconded by Rick Recker. Roll call on this motion, Tony Wobler yea, Sue Christman yea, Sue Schroeder yea, Dave Heitmeyer yea, Al Pingle yea, Rick Recker yea. Meeting adjourned at 9:12P.M. The next council meeting will be August 5, 2019 at 7:30 P.M

APPROVED: _____

ATTEST: _____