

# Application for Employment

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of a non-job-related medical condition or handicap, or any other legally protected status.

Date of Application: \_\_\_\_\_

Position(s) Applied for: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_

Address: \_\_\_\_\_  
City State Zip

Telephone Number: \_\_\_\_\_

If you are under 18 years of age, can you provide required proof of your eligibility to work? Yes \_\_\_ No \_\_\_

Have you ever filed an application with us before? Yes \_\_\_ No \_\_\_  
If yes, give date. \_\_\_\_\_

Are you currently employed? Yes \_\_\_ No \_\_\_

May we contact your current employer? Yes \_\_\_ No \_\_\_

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? Yes \_\_\_ No \_\_\_  
Proof of citizenship or immigration status will be required upon employment.

On what date would you be available for work? \_\_\_\_\_

Are you available to work: Full Time \_\_\_ Part Time \_\_\_ Shift Work \_\_\_ Temporary \_\_\_

Are you currently on "lay-off" status and subject to recall? Yes \_\_\_ No \_\_\_

Can you travel if a job requires it? Yes \_\_\_ No \_\_\_

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

# Employment Experience

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, handicap or other protected status.

1. Employer: \_\_\_\_\_ Dates Employed  
From: \_\_\_\_\_ To: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Work Performed: \_\_\_\_\_  
Hourly Rate/Salary: Starting: \_\_\_\_\_ Final: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

2. Employer: \_\_\_\_\_ Dates Employed  
From: \_\_\_\_\_ To: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Work Performed: \_\_\_\_\_  
Hourly Rate/Salary: Starting: \_\_\_\_\_ Final: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

3. Employer: \_\_\_\_\_ Dates Employed  
From: \_\_\_\_\_ To: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Work Performed: \_\_\_\_\_  
Hourly Rate/Salary: Starting: \_\_\_\_\_ Final: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

# Special Skills and Qualifications

Summarize special job-related skills and qualifications acquired from employment or other experience.

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